

Judge Thomas V. Lyons

Courtroom 2501

Telephone: (312) 603-7618

<http://www.cookcountycourt.org/JudgesPages/LyonsThomasV.aspx>

STANDING ORDER REGARDING SETTING A PRE-TRIAL

A. Transfers

Parties must first obtain an Order from Room 2005 transferring the case to Room 2501 for pre-trial purposes only.

B. Dates

Attorneys should submit (3-5) possible dates and times that work for all parties. Once those dates are agreed upon, they should be sent to the judge or clerk. The judge will select the first available date for a pre-trial.

C. Orders

After receiving a date from the judge or clerk, the parties must present a second Order to the courtroom clerk setting it for the date, and time assigned by the judge.

D. Memos

Memos are not required but are welcome. They should include the date and time of the Pre Trial and any history of settlement negotiations. If submitted, they should be short (3-5 pages) and should be dropped off (3) days in advance.

All scheduled pre-trials are subject to change due to Judge's Trial schedule.



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