

*Judge Thomas V. Lyons II*

*Courtroom 2501*

*Telephone (312) 603-7991*

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**AMENDED STANDING ORDER REGARDING PRE-TRIAL SETTING**

**\*Please be advised that all Pre-trials are conducted live, in-person, in courtroom 2501. On occasion, Zoom may be made available by special request.**

**A. Transfers**

- Parties must first obtain an order from Room 2005 transferring the case to Room 2501 for Pre-trial purposes only.

**B. Dates**

- Attorneys should submit **(3-5)** possible dates and times that work for **all parties**. Once those dates are agreed upon, they should be presented to the Court, and the Judge will select the first available date.

**C. Orders**

- After receiving the date from the Judge, the parties must present a second order to the Courtroom Clerk setting it for the date and time assigned by the Judge.

**D. Pre-Trial Memorandums**

- Pre-trial memos are not required but are welcomed. **The Pre-trial memos should include the date and time of the Pre-trial.** The Plaintiff shall list claimed damages and any liens, and the memo should list all available levels of coverage and the carrier. If submitted, they **should be short (2-4 pages) and should not include entire copies of depositions or expert reports, but excerpts are welcome.** Pre-trial memos should be delivered to courtroom 2501 **(7) days** in advance of the scheduled pre-trial.
- Pre-trial memos should be delivered in person to Courtroom 2501 and **will not be accepted via email.**
- All scheduled Pre-trials are subject to change due to the Judge's schedule.

Judge Thomas V. Lyons, II

APR -2 2025

Circuit Court-1986

  
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