

IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS
COUNTY DEPARTMENT, LAW DIVISION

STANDING ORDER

Judge Nichole C. Patton
Daley Center
Courtroom 2407
Ante-Chambers - (312) 603-6037

Zoom Conference Information

Meeting ID: 828 8469 2613
Passcode: 491624

I. JURY TRIALS

A. Documents Required Upon Assignment

1. Jointly prepared statement of the case to be read to the *venire*, including the expected length of the trial (*i.e.*, number of days/weeks);
2. Jointly prepared list of all potential witnesses to be read to the jury;
3. A complete and jointly prepared list of all exhibits, including demonstrative exhibits, each party intends to use at trial, and whether the opposing side has any objections. In the event of objections, the nature of the objections must be noted, *i.e.*, foundation, relevance, motion *in limine*, etc.
4. Copies of each party's motions *in limine*;
5. If evidence depositions are to be used, the parties must meet and confer with regards to objections before copies of transcripts are submitted to the Court;
6. Any stipulations between the parties;
7. A list of each party's Supreme Court Rule 216 Request for Admission of Facts and responses thereto, if any;
8. Two copies of proposed jury instructions (one marked with IPI numbering and citations and the other unmarked for the jury), which are to be sorted in the order of their numbering under the IPI system.

B. Any exhibits introduced at trial will be retained by counsel unless otherwise stated.

II. PRETRIAL SETTLEMENT CONFERENCES

- A. Dates – Attorneys should submit 3-5 possible dates and times that work for all parties to nichole.patton@cookcountyil.gov. Please include the case name and number. Copy all counsel of record on the communication with the Court. The judge will select the first available date for a pretrial.
- B. Transfer Order – Parties must first obtain an Order from Room 2005 transferring the case to Room 2407 for pre-trial purposes only.
- C. Order – After the transfer order is entered, the parties must present a second order to the courtroom clerk or nichole.patton@cookcountyil.gov setting it for the agreed date and time assigned by the Judge.

- D. Pretrial settlement submissions should be submitted to the Court at least five (5) days prior to the conference. Parties are to agree whether or not the settlement submissions will be confidential. The Court has no reference in this regard.
- E. All scheduled pre-trials are subject to change due to Judge Patton's trial schedule.

III. PETITIONS TO APPROVE SETTLEMENT

Petitions to Approve Settlement in cases involving wrongful death, survival, minor(s) or disabled individuals must be emailed to nichole.patton@cookcountyil.gov or hand-delivered to Courtroom 2407 **before** e-filing. All email transmittals must copy all counsel of record. Adherence to the Procedures adopted by the Law, Municipal and Probate Divisions is required. Please review the Law Division Petition and Settlement Guidelines prior to submitting copies for review; they can be obtained on Judge Patton's webpage via the Cook County Circuit Court's website.

Dated: February 7, 2025

ENTERED:

Nichole C. Patton

Nichole C. Patton
Circuit Court Judge, Cook County
Law Division, Trial Section