

JUDGES CANELLIS – STANDING ORDER ON JURY TRIALS

A. Procedure (Pre-Trial Conference) (either 10:30 am or 1:00 pm)

1. The scheduled pre-trial conference of any jury trial will occur at least the week before the trial date. At the conference, all parties must have:
 - a. Trial Lawyer's Appearance;
 - b. Fully briefed motions *in limine*;
 - c. An exhibit list with all exhibits marked. In the event of objections, the nature of the objections must be noted (i.e. foundation, relevance, motion *in limine*, etc.);
 - d. Identification of all objections from evidence depositions which require a ruling by the Court and a copy of the transcripts;
 - e. Any stipulations and admissions of fact per SCR 216;
 - f. A copy of all Rule 213 disclosures;
 - g. Proposed and exchanged jury instructions (2 sets – one with IPI numbering and citations and one “clean” copy for the Jury);
 - h. Estimate regarding the length of trial;
 - i. Indicate whether electronic media will be used by counsel (i.e. projector, video, etc.) during the trial and whether time for setup is required;
 - j. Any trial briefs, memoranda or other information a party wishes to submit;
 - k. Potential questions each party wants the Court to ask the venire. The Court will allow each attorney to ask relevant and reasonable voir dire;
 - l. Contact information for counsel, including cell phone number and email address.
2. Any documents tendered to the Court shall be deemed courtesy copies.

ALL MATERIALS IDENTIFIED ABOVE MUST BE EMAILED TO THE JUDGE
(COPIED TO ALL COUNSEL) PRIOR TO THE CONFERENCE AT:

George.Canellis@cookcountyil.gov

Carrie.Hamilton@cookcountyil.gov

B. Prior to voir dire, counsel must provide the Court (10:00 am)

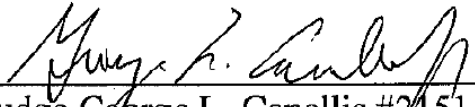
1. Short statement of the case to be read to the jury in voir dire, including how long the trial will last.
2. Witness list to be read to jury.

C. For each trial day: (9:00 am start)

1. All parties and their counsel must be in the courtroom 30 minutes before the jury unless otherwise directed by the Court;
2. No counsel may address the jury directly other than during opening statement and closing argument and may not hand exhibits to the jury;
3. Counsel must ask the Court for permission to approach each witness;

4. Counsel not examining a witness must ask the Court for permission to stand or sit in the well of the courtroom other than counsel table;
5. Counsel must stand when making objections. Not speaking objections or responses are permitted, and;
6. Any exhibits introduced at trial will be retained by counsel unless otherwise stated.

Parties must provide their own court reporter if they wish to have one. Parties shall make advance arrangements with the Court if they need an interpreter or special accommodation.



Judge George L. Canellis #2151