

**IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS  
CRIMINAL DIVISION**

**JUDGE SOPHIA ATCHERSON  
LEIGHTON CRIMINAL COURTHOUSE  
COURTROOM 205  
2600 S. CALIFORNIA AVE.  
CHICAGO, IL 60608  
(773) 674-3161**

**STANDING ORDER**

Effective July 18, 2024

The purpose of this Standing Order is to establish procedures and requirements for the filing of a Motion for Relief in accordance with Illinois Supreme Court Rule 604. The Court will consider exceptions to these procedures where special circumstances are demonstrated.

**MOTION FOR RELIEF**

Motions for Relief from Orders entered under 110-5, 110-6, and 110-6.1 must be filed with the Clerk of the Circuit Court of Cook County's Main Office on the 5<sup>th</sup> Floor of the Administrative Building, or electronically through the Clerk's eFile system with acceptance (not just receipt) acknowledged, prior to presentation in court, and the parties must comply with Illinois Supreme Court Rule 11, and Cook County Circuit Court Rule 2.1(c)(i), regarding notice.

**The Motion for Relief must be in writing and comply with the requirements of Illinois Supreme Court Rule 604(h).**

**COURTESY COPIES**

In addition to the filing requirements outlined above, and unless otherwise ordered by this Court, courtesy copies of any documents or filings shall be delivered to the Court **at least three (3) business days** before the presentment. If the movant fails to comply with this rule, the court may strike and reset the matter at the Court's discretion.

Courtesy copies should be emailed as an electronic copy to Judge Atcherson at [sophia.atcherson2@cookcountyil.gov](mailto:sophia.atcherson2@cookcountyil.gov), or hand-delivered as a hard copy to Courtroom 205, or wherever Judge Atcherson is sitting.

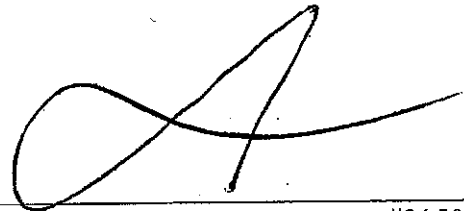
The following are required as courtesy copies prior to any hearing on a Motion for Relief:

1. Petitioner's Motion for Relief
2. State's Petition to Deny Pretrial Release, if applicable

3. Court's Order After Detention Hearing or Order for Conditions of Release from first appearance hearing
4. Transcript of proceedings at first appearance hearing
5. Any and all materials the defense intends to submit or rely upon at the Motion for Relief.

Effective July 18, 2024

ENTER:

A handwritten signature in black ink, appearing to be 'S. Atcherson', written over a horizontal line.

Judge Sophia Atcherson  
Criminal Division

#2150