

## COUNTY DIVISION—CALENDAR 7 STANDING ORDER

### **Assigned Judge**

**Courtroom 1702 Richard J. Daley Center**

Zoom Meeting ID: 986 9592 1385

Passcode: 539505

Dial in: 1(312) 626-6799

### **Courtroom clerk:**

Countycrt1702orders@cookcountycourt.com

### **Administrative Assistance and Questions:**

312 603-6194 Kelly.wright@cookcountyl.gov

312 603-2492 Gloria.contreras@cookcountyl.gov

**Trials, Evidentiary Hearings and Oral Argument (In Person).** Trials, Evidentiary Hearings and Pre-Trial Settlement Conferences will be conducted in person in Courtroom 1702, consistent with General Administrative Order 2023-03. Parties may request by motion filed in advance to appear remotely. Orders setting such matters must designate whether the matter will be held in person or remotely. Routine motions, status calls, and tax deed proceedings may continue to proceed remotely. If in person is required those matters shall be set on call any Wednesday, or Thursday.

**Motions:** Motions shall be e-filed and notice of motion served on all parties who have filed appearances. Unless the motion has been briefed and is set for argument and /or ruling courtesy copies are not required.

If the motion is set for hearing/ruling then movant must provide courtesy copies to the court via email or drop off in mail box three days prior to hearing. All parties who have appeared must be copied on any emails to the Court.

**Draft Orders (following a court appearance):** Please provide proposed draft orders to the Court for entry following the appearance. Orders may be submitted in person to the Calendar 7 mail slot outside of Room 1701. All parties must be copied on any email submissions.

**Agreed Orders:** The Court encourages the parties to reach agreements outside of court. If the parties have agreed to the entry of an Agreed Order, it may be submitted to the Calendar 7 mail slot outside Room 1701.

**Requests for Tax Deed:** Cover letter with copy to any required parties. Submission in person only. Include transcript of prove up, proof of payment of taxes, any documents requested at the prove-up and proposed order for deed. Copies of all documents are permitted if attorney retains original.

## **SCHEDULE Calendar 7 Daley Center Courtroom 1702**

Zoom number: 986 9592 1385 Passcode: 539505

Monday	10:30 Motion Call 10:30 Tax Deed Prove ups (court permission) Mental Health Trials (court permission only)
Tuesday	10:30 Motion Call 10:30 Tax Deed Prove ups (court permission)
Wednesday	10:30 Motion Call
Thursday	10:00 Name Changes and Name Change Motions 10:30 Motion Call 10:45 Tax Objection Calls/ Tax CMC 11:00 Mental Health CMC 1:30 Civil Asset Forfeiture Trials (court permission)
Friday	Mental Health Trials (court permission only)